

# Agenda Item 15.

<b>TITLE</b>	<b>Fees and Charges for Licensable Activity 2023/24</b>
<b>FOR CONSIDERATION BY</b>	Licensing and Appeals Committee on 19 October 2022
<b>WARD</b>	None Specific
<b>LEAD OFFICER</b>	Director, Place and Growth - Steve Moore

## **OUTCOME / BENEFITS TO THE COMMUNITY**

Fees and charges relating to licences, permits and registrations are income for the licensing service, and therefore contribute to covering the cost of the council's licensing functions.

## **RECOMMENDATION**

- 1) That the Committee **NOTES** the fees set out at Appendix A and B as part of the Council's annual fee setting process
- 2) That the Committee **RECOMMENDS** to Executive that, in relation to those fees which are within the Council's discretion to set, the fees should

EITHER remain unchanged for 2023/24

OR are increased in line with the Consumer Prices Index so that fee income covers the Council's costs.

## **SUMMARY OF REPORT**

This report sets out the Fees and Charges which are proposed for licensable activities in this area of the council for 2023/24.

The Consumer Prices **Index (CPI)** rose by 9.9% in the 12 months to August 2022 and it is proposed that an increase in fees and charges be based on this figure.

Income from licensing fees offsets the costs to the Council of administering the licensing service. Shortfalls or excesses should be balanced in following years.

## **Background**

Licensing authorities are required to review their fees and charges on an annual basis. A significant number of fees within the licensing field are set by Government Statute or Regulation and cannot therefore be changed by the Council (“Statutory fees”). These are set out in Appendix A.

Those fees which are within the Council’s discretion to set (“Discretionary fees”) are usually required to be based on an assessment of the costs of the administration and processing of the application and sometimes for the general management and enforcement of the regulatory function. These are set out in Appendix B.

At the meeting of this committee on 26 January 2022, it was resolved that:

4) The fees for taxi and private hire vehicles and private hire operators for the financial year 2023/24 are reviewed during 2022/23 with a view to carrying out statutory consultation regarding any proposed increase to the fees prior to process for budget setting for 2023/24.

Fees for Taxi and Private Hire Vehicles and Private Hire Operators are proposed to be based in 2023/24 on the level set for 2019/20, prior to the discount applied in 2020/21 for business interruption.

## **Analysis of Issues**

Income from licensing fees should be no more than the costs of administering the licensing service. At the most the service should be cost neutral, but the Council has faced considerable cost increases and the hourly rate has only increased by 3.5% since 2017/18 (£57 to £59). It is therefore recommended that a 9.9% increase in fees and the hourly rate is necessary to ensure that the costs of administering and processing licence applications, and the management and enforcement of licensing regimes, are adequately covered by fees and charges. This would mean the hourly rate applied increases by £6 to £65 per hour (rounded to the nearest pound).

The Consumer Prices Index (CPI) rose by 9.9% in the 12 months to August 2022 and it is proposed that the increase in discretionary fees and charges shown in Appendix B should be based on this figure, rounded to the nearest pound for clarity (some increases are therefore slightly more or less than 9.9% due to this rounding). The Council has no power to increase the fees set by statute or regulation in Appendix A.

Hackney Carriage and Private Hire vehicle charges have been lower in the last three years as a result of decisions made to help the sector during Covid. The proposed 9.9% increase has therefore been applied to the 2019/20 fee rate rather than the 2022/23 level as in the case of all other charges.

Alternatively, the committee could recommend that fees remain unchanged for 2023/24 due to the likely impact on licensable businesses (where the fee is at the discretion of the Council, as per Appendix B) of increased fuel and energy costs and economic downturn, so as to provide some incentive for local businesses to flourish, and in recognition that there can be no increase in fees for licensable activity where the fee is fixed by statute (Appendix A). If this is the decision, then it is probable the fee income

would not cover the costs and the general fund would be required to subsidise the licensing regime.

## FINANCIAL IMPLICATIONS OF THE RECOMMENDATION

*The Council faces severe funding pressures, particularly in the face of the COVID-19 crisis. It is therefore imperative that Council resources are focused on the vulnerable and on its highest priorities.*

	How much will it Cost/ (Save)	Is there sufficient funding – if not quantify the Shortfall	Revenue or Capital?
Current Financial Year (Year 1)	A 9.9% increase in discretionary fees would yield approximately an extra £15k income.  Should the decision be taken not to increase fees then no additional income will be generated.	In 2022/23 the forecast licensing income is £50k less than the budgeted figure. The increase to the fees will generate an additional £15k and reduce the budget shortfall to £35k.	Revenue
Next Financial Year (Year 2)	£15k additional income will be realised if the fee increase is implemented plus any additional increases in fees set for 2024/25.		
Following Financial Year (Year 3)	£15k additional income will be realised if the fee increase is implemented plus any additional increases in fees set for 2025/26.		

### Other financial information relevant to the Recommendation/Decision

Should the decision be made not to increase the fees, then the council will not receive the £15k of additional income referenced above in 2023/24 and the starting base for any fee increase beyond 2023/24 will be lower, meaning the £15k loss is compounded year on year. Expenditure costs to deliver the service will continue to rise with salary increase and service delivery cost increases which the council will have to find an alternative way to finance if the proposed fees and charges increase is not implemented.

A full list of the proposed fees are set out in detail in the Appendices.

### Cross-Council Implications

There are no implications arising from the recommendation in this report.

<b>Public Sector Equality Duty</b>
An equalities impact assessment is not required at this stage, as no change is being proposed to the current fee structure.

<b>Climate Emergency – <i>This Council has declared a climate emergency and is committed to playing as full a role as possible – leading by example as well as by exhortation – in achieving a carbon neutral Wokingham Borough by 2030</i></b>
No impact is anticipated to the Council’s carbon neutral objective.

<b>List of Background Papers</b>
N/A

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## APPENDIX A

### Statutory Fees

	Note	Regulatory Framework	Charge in 2022/23	Proposed charge from 1/4/2023
<b>Gambling Act 2005</b>		<b>Statutory maximum set by The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007</b>		
<b>Casinos (regional) New Application</b>			£15,000	£15,000
Provisional Statement			£15,000	£15,000
Application with Provisional Statement			£8,000	£8,000
Variation			£7,500	£7,500
Transfer/Reinstatement			£6,500	£6,500
Annual Fee			£15,000	£15,000
<b>Casinos (large) New Application</b>			£10,000	£10,000
Provisional Statement			£10,000	£10,000
Application with Provisional Statement			£5,000	£5,000
Variation			£5,000	£5,000
Transfer/Reinstatement			£2,150	£2,150
Annual Fee			£10,000	£10,000
<b>Casinos (small) New Application</b>			£8,000	£8,000
Provisional Statement			£8,000	£8,000
Application with Provisional Statement			£3,000	£3,000
Variation			£4,000	£4,000
Transfer/Reinstatement			£1,800	£1,800
Annual Fee			£5,000	£5,000
<b>Bingo Clubs New Application</b>			£3,500	£3,500
Provisional Statement			£3,500	£3,500
Application with Provisional Statement			£1,200	£1,200
Variation			£1,750	£1,750
Transfer/Reinstatement			£1,200	£1,200
Annual Fee			£1,000	£1,000

	Note	Regulatory Framework	Charge in 2022/23	Proposed charge from 1/4/2023
<b>Betting Premises New Application</b>			£3,000	£3,000
Provisional Statement			£3,000	£3,000
Application with Provisional Statement			£1,200	£1,200
Variation			£1,500	£1,500
Transfer/Reinstatement			£1,200	£1,200
Annual Fee			£600	£600
<b>Tracks New Application</b>			£2,500	£2,500
Provisional Statement			£2,500	£2,500
Application with Provisional Statement			£950	£950
Variation			£1,250	£1,250
Transfer/Reinstatement			£950	£950
Annual Fee			£1,000	£1,000
<b>Family Entertainment Centres New Application</b>			£2,000	£2,000
Provisional Statement			£2,000	£2,000
Application with Provisional Statement			£950	£950
Variation			£1,000	£1,000
Transfer/Reinstatement			£950	£950
Annual Fee			£750	£750
<b>Adult Gaming Centres New Application</b>			£2,000	£2,000
Provisional Statement			£2,000	£2,000
Application with Provisional Statement			£1,200	£1,200
Variation			£1,000	£1,000
Transfer/Reinstatement			£1,200	£1,200
Annual Fee			£1,000	£1,000
<b>Lotteries &amp; Amusements New Application</b>			£40	£40
Annual Fee			£20	£20
All licences			£50	£50
Copy of licence			£25	£25

	Note	Regulatory Framework	Charge in 2022/23	Proposed charge from 1/4/2023
<b>Club gaming or machine permit New Application</b>			£200	£200
Existing holder			£100	£100
Renewal			£200	£200
Annual Fee			£50	£50
Variation			£100	£100
Copy of licence			£15	£15
Club Gaming or Machine Permit (holds a club Premises Certificate under Licensing Act 2003)			£100	£100
Renewal			£100	£100
Notification of intention to make available up to 2 gaming machines on premises which hold on-premises alcohol licence			£50	£50
Application for Gaming Machine Permit (more than 2 machines) on premises which hold on premises alcohol licence (existing holder)			£100	£100
New Application			£150	£150
Annual Fee			£50	£50
First Annual Fee (payable within 30 days of date permit takes effect)			£50	£50
Variation			£100	£100
Transfer			£25	£25
Change of name			£25	£25
Copy of permit			£15	£15



	Note	Regulatory Framework	Charge in 2022/23	Proposed charge from 1/4/2023
<b>Licensing Act 2003</b>		<b>Set by The Licensing Act 2003 (Fees) Regulations 2005</b>		
Premises licence new Band A – RV up to 4,300			£100	£100
Premises licence new Band B – RV 4,300 to 33,000			£190	£190
Premises licence new Band C – RV 33,001 to 87,000			£315	£315
Premises licence new Band D – RV 87,001 to 125,000			£450	£450
Premises licence new Band E – RV 125,001 and above			£635	£635
Premises Licence – Annual Fee				
Band A			£70	£70
Band B			£180	£180
Band C			£295	£295
Band D			£320	£320
Band E			£350	£350
Personal Licence			£37	£37
Temporary Event Notices (TENs)			£21	£21
Application for copy licence			£11	£11
Application to vary DPS/transfer licence/interim notice			£23	£23
Application for making a provisional statement			£315	£315
Minor variation			£89	£89
Application to disapply mandatory DPS condition			£23	£23

	Note	Regulatory Framework	Charge in 2022/23	Proposed charge from 1/4/2023
<b>Environmental Permitting Regulations 2016</b>		<b>Set by The Environment Agency (Environmental Permitting) (England) Charging Scheme</b>		
Scheduled Processes				
Standard Process			£1,650	£1,650
Service Stations (PVI & PVII)			£257	£257
Dry Cleaners			£155	£155
Vehicle Refinishers			£362	£362
Mobile Screening & Crushing Plant			£1,650	£1,650
Mobile Screening & Crushing Plant for the 3rd to 7th applications			£985	£985
Mobile Screening & Crushing Plant for the 8th and subsequent applications			£498	£498
<b>Substantial changes</b>				
Standard Process			£1,050	£1,050
Reduced Activities			£102	£102
<b>Annual Subsistence Charge (Statutory)</b>				
Standard Process - Low			£772	£772
Medium			£1,161	£1,161
High			£1,747	£1,747
Service stations PVR2 - Low			£113	£113
Medium			£226	£226
High			£341	£341
VR and other reduced fees - Low			£228	£228
Medium			£365	£365
High			£548	£548
Dry cleaners/PVR1 - Low			£79	£79
Medium			£158	£158
High			£237	£237

	<b>Note</b>	<b>Regulatory Framework</b>	<b>Charge in 2022/23</b>	<b>Proposed charge from 1/4/2023</b>
Medium			£1,034	£1,034
High			£1,506	£1,506
Mobile Screening & Crushing Plant for 2nd permit - Low			£646	£646
Medium			£1,034	£1,034
High			£1,506	£1,506
Mobile Screening & Crushing Plant for 3rd to 7th permit - Low			£385	£385
Medium			£617	£617
High			£924	£924
Mobile Screening & Crushing Plant for the 8th and subsequent permits - Low			£198	£198
Medium			£316	£316
High			£473	£473
Late payment charge	If invoice issued & not paid within 8 weeks		£52	£52
Transfer and Surrender				
Transfer			£169	£169
Partial Transfer			£497	£497
Surrender			£0	£0
Transfer Reduced fees			£0	£0
Partial Transfer Reduced Fees			£47	£47

	Note	Regulatory Framework	Charge in 2022/23	Proposed charge from 1/4/2023
<b>Private Water Supplies</b>		<b>Maximums set in Schedule 5 Private Water Supplies Regulations 2016</b>		
Risk assessment - Every 5 years. Charged per hour, simple risk assessment and report typically 5 hours	Every 5 years.	<b>Stat maximum £500</b>	£65/hour	£65/hour
Private water and pool samples - Includes cost of testing	Includes cost of testing	<b>Stat maximum £500</b>	£60	£60
Investigation - Includes cost of testing Carried out in the event of a test failure - this does not include any required analysis costs.	Carried out in the event of a test failure, can be substituted by the	<b>Stat maximum £100</b>	£100	£100
Granting an authorisation	risk assessment - this does not include any required analysis costs.	<b>Stat maximum £100</b>	£100	£100
Analysis – Regulation 10 (1) a. to e. Where a supply provides <10m3/day or serves <50 people and is used for domestic purposes	Where a supply provides <10m3/day or serves <50 people and is used for domestic purposes	<b>Stat maximum £25</b>	£25	£25
Analysis,- Regulation 8 and 9 Taking a sample and delivery to the laboratory.	Charge for a visit, taking a sample and delivery to the laboratory. Typically 2.5 hours	<b>Stat maximum £100</b>	£100	£100
<b>Petroleum Licences (Trading standards)</b>		<b>Petroleum (Consolidation) Regulations 2014 / The Health and Safety and Nuclear (Fees) Regulations 2021</b>		
Not exceeding 2,500 litres			£44	£44
Not exceeding 50,000 litres			£60	£60
Exceeding 50,000 litres			£125	£125

## APPENDIX B

### DISCRETIONARY FEES

	Note	Regulatory Framework	Charge in 2022/23	Proposed charge from 1/4/2023
<b>Animal Licences</b>		<b>The granting fee includes initial inspection and mid-term inspection totalling 4 hours (unless stated differently). Inspections required beyond this due to additional visits, aborted visits will be charged at an additional fee</b>		
Animal Boarding Establishment new - (dogs and cats)			£590	£648
Animal Boarding Establishment renewal - (dogs and cats)			£531	£584
Animal Boarding Establishment new - single species (dogs or cats)			£472	£519
Animal Boarding Establishment Renewal - single species			£413	£454
Home Boarder New			£272	£299
Home Boarder Renewal			£242	£266
Home Boarder - Franchisee New			£207	£227
Home Boarder - Franchisee Renewal			£177	£195
Home Boarder - Assessment of host in franchisee licence New			£118	£130
Home Boarder - Assessment of host in franchisee licence Renewal			£118	£130
Dog Day Care New			£590	£648
Dog Day Care Renewal			£531	£584
Dog Breeding Establishment New			£590	£648
Dog Breeding Establishment Renewal			£531	£584
Dog Breeding Establishment (domestic dwelling) New			£472	£519

	Note	Regulatory Framework	Charge in 2022/23	Proposed charge from 1/4/2023
Dog Breeding Establishment (domestic dwelling) Renewal			£413	£454
Sale of pets new			£472	£519
Sale of pets renewal			£413	£454
Animal for Exhibition New			£590	£648
Animal for Exhibition Renewal			£531	£584
<b>Riding Establishment</b>				
Riding establishment inspection (plus fee per horse) New			£472	£519
Riding establishment inspection renewal			£413	£454
Inspection fee per horse, for the first 10 horses			£15	£16
Inspection fee per horse, for next 11-50 horses			£10	£11
Inspection fee per horse, for every horse 51 & over			£8	£9
<b>Other Fees</b>				
Variation to animal licence			£224	£246
Replacement licence fee (lost or stolen paperwork, change of name, etc.)			£56	£62
Re-evaluation of star rating (inclusive of one visit)			£112	£123
Transfer due to death of licensee			£56	£62
				£0
<b>Wild animals and zoos</b>				
				£0
Dangerous Wild Animal Consent	2 years		£460	£506
Zoo Licences (new & renewals)	Up to 6 years		£2,066	£2,271

	Note	Regulatory Framework	Charge in 2022/23	Proposed charge from 1/4/2023
<b>Taxi Licences</b>		<b>Cost recovery. Change would require consultation with licensees</b>		
Hackney Carriage Vehicle – New & renewal	Based on 2019/20 fee of £290 prior to Covid discount		£248	£319
Private Hire Vehicle – New and renewal			£248	£319
Private Hire Vehicle with Dispensation			£248	£319
Temporary Vehicle Licence	Up to 3 months		£232	£255
Driver licence - New & Renewal	3 years		£271	£298
Conversion of driver licence to another type			£80	£88
<b>Private Hire Operators (PHO)</b>				
NEW Private Hire Operator				
NEW Private Hire Operator Licence Number of Vehicles: 1			£472	£519
NEW Private Hire Operator Licence Number of Vehicles: 2			£546	£600
NEW Private Hire Operator Licence Number of Vehicles: 3			£620	£681
NEW Private Hire Operator Licence Number of Vehicles: 4			£693	£762
NEW Private Hire Operator Licence Number of Vehicles: 5			£767	£843
NEW Private Hire Operator Licence Number of Vehicles: 6			£841	£924
NEW Private Hire Operator Licence Number of Vehicles: 7			£915	£1,005
NEW Private Hire Operator Licence Number of Vehicles: 8			£988	£1,086
NEW Private Hire Operator Licence Number of Vehicles: 9			£1,062	£1,167

NEW Private Hire Operator Licence Number of Vehicles: 10			£1,136	£1,248
NEW Private Hire Operator Licence Number of Vehicles: 11			£1,210	£1,329
NEW Private Hire Operator Licence Number of Vehicles: 12			£1,283	£1,410
NEW Private Hire Operator Licence Number of Vehicles: 13			£1,357	£1,491
NEW Private Hire Operator Licence Number of Vehicles: 14			£1,431	£1,572
NEW Private Hire Operator Licence Number of Vehicles: 15			£1,505	£1,653
NEW Private Hire Operator Licence Number of Vehicles: 16			£1,578	£1,734
NEW Private Hire Operator Licence Number of Vehicles: 17			£1,652	£1,816
NEW Private Hire Operator Licence Number of Vehicles: 18			£1,726	£1,897
NEW Private Hire Operator Licence Number of Vehicles: 19			£1,800	£1,978
NEW Private Hire Operator Licence Number of Vehicles: 20+			£1,873	£2,059
RENEWAL Private Hire Operator				
RENEWAL Private Hire Operator Licence Number of Vehicles: 1			£354	£389
RENEWAL Private Hire Operator Licence Number of Vehicles: 2			£428	£470
RENEWAL Private Hire Operator Licence Number of Vehicles: 3			£502	£551
RENEWAL Private Hire Operator Licence Number of Vehicles: 4			£575	£632
RENEWAL Private Hire Operator Licence Number of Vehicles: 5			£649	£713



RENEWAL Private Hire Operator Licence Number of Vehicles: 6			£723	£794
RENEWAL Private Hire Operator Licence Number of Vehicles: 7			£797	£875
RENEWAL Private Hire Operator Licence Number of Vehicles: 8			£870	£956
RENEWAL Private Hire Operator Licence Number of Vehicles: 9			£944	£1,037
RENEWAL Private Hire Operator Licence Number of Vehicles: 10			£1,018	£1,119
RENEWAL Private Hire Operator Licence Number of Vehicles: 11			£1,092	£1,200
RENEWAL Private Hire Operator Licence Number of Vehicles: 12			£1,165	£1,281
RENEWAL Private Hire Operator Licence Number of Vehicles: 13			£1,239	£1,362
RENEWAL Private Hire Operator Licence Number of Vehicles: 14			£1,313	£1,443
RENEWAL Private Hire Operator Licence Number of Vehicles: 15			£1,387	£1,524
RENEWAL Private Hire Operator Licence Number of Vehicles: 16			£1,460	£1,605
RENEWAL Private Hire Operator Licence Number of Vehicles: 17			£1,534	£1,686
RENEWAL Private Hire Operator Licence Number of Vehicles: 18			£1,608	£1,767
RENEWAL Private Hire Operator Licence Number of Vehicles: 19			£1,682	£1,848
RENEWAL Private Hire Operator Licence Number of Vehicles: 20+			£1,755	£1,929

	Note	Regulatory Framework	Charge in 2022/23	Proposed charge from 1/4/2023
<b>Other Private Hire &amp; Hackney Carriage Charges</b>				
Variation to PHO licence			£59	£65
Transfer of vehicle to new owner			£118	£130
Change of vehicle			£74	£81
Replacement Licence			£41	£45
Replacement Badge			£41	£45
Replacement Vehicle Licence Plate			£59	£65
Knowledge Test			£74	£81
Missed Appointment			£37	£41
Disclosure and Barring Service Check (DBS)			£90	£98
Advertising on a Hackney carriage - New			£47	£52
Advertising on a Hackney Carriage - Renewal			£32	£35
Change of address (PH & HC)			£14	£15
Backing Plate			£26	£29
Medical Exemption from carrying an assistance dog			£22	£24
Refund Processing Fee			£59	£65
Change of vehicle registration			£57	£63
Age of vehicle Inspection – initial & renewal			£59	£65

	Note	Regulatory Framework	Charge in 2022/23	Proposed charge from 1/4/2023
<b>Scrap Metal Dealers</b>		<b>Cost recovery for assessment and administration of the application</b>		
Scrap Metal Site Licence	3 Years		£501	£551
Scrap Metal mobile collector licence	3 years		£267	£293
Scrap Metal - Variation of Licence			£368	£404
Scrap Metal - change of site manager			£68	£75
Scrap Metal - copy of licence			£11	£12
Scrap Metal - Change of Name			£36	£40
<b>Skin Piercing &amp; Treatments</b>				
Skin Piercing & Dermal Treatments Individual	Individual		£180	£198
Skin Piercing & Dermal Treatments Premises	Premises		£282	£310
Skin Piercing & Dermal Treatments Joint Application	Joint application		£451	£496
Pre-application work, hourly rate	Min. 1 hour		£59	£65
<b>Street Trading Consents</b>				
Street Trading Consent Annual Fee	Annual Fee		£1,378	£1,514
Street Trading Consent 6 months	6 months		£805	£885
Street Trading Consent Monthly Rate	Monthly Rate		£228	£251
Variation fee			£91	£100
Refund for Street Traders if application withdrawn	If application withdrawn		£116	£127

	Note	Regulatory Framework	Charge in 2022/23	Proposed charge from 1/4/2023
<b>Dog Warden Services</b>				
Stray Dog recovered		<b>Fees based on cost recovery. Vets fees separate.</b>	£73	£82
Stray Dog – kennel charge in addition to recovery charge			£15 per day max £75	£16.50 per day max £82
Dog fouling fixed penalty charge		<b>Fixed penalty</b>	£75	£82
Miscellaneous stray dog activities e.g. taxi, relocating, microchipping			£59	£65
<b>Private Sector Housing</b>				
Inspection of Housing Premises for Immigration purposes			£116	£127
Enforcement Notices served under Housing Act 2004		<b>On a cost recovery basis</b>	£402	£442
HMO Licence NEW		<b>Set on a cost recovery basis for the costs of (a) the administration and processing of the application and (b) for the general management and enforcement of the scheme</b>	£1,204	£1,323
HMO Licence RENEWAL			£805	£885
Copy of HMO Register	Hourly charge	<b>Housing Act 2004</b>	£59	£65

	Note	Regulatory Framework	Charge in 2022/23	Proposed charge from 1/4/2023
<b>Caravan Site Licences</b>		<b>Cost recovery for administering and monitoring site licences - a fee fixed by the authority under Caravan Sites and Control of Development Act 1960</b>		
Caravan Site licence new			£440	£484
New Caravan Site pitch licence			£16	£18
Caravan Site Licence Transfer			£186	£204
Alteration of Caravan Site conditions			£341	£375
Caravan Site Annual fee per pitch			£14	£15
Enforcement Notice under Mobile Homes Act 2013			£402	£442
Deposit, vary or deleting Caravan Site rules			£117	£129
Variation of Caravan Site licence			£116	£127
<b>Mobile Homes Regulations 2020</b>		<b>The Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) (England) Regulations 2020 ("the Regulations") permit the Council to charge a fee</b>		
Application Fee – Fit and Proper Test		<b>Any application taking more than two hours to process will be charged at an additional hourly rate of £59/ph</b>	£118	£130
Annual Fee – Fit and Proper Test			£59.00/hour	£65 per hour

	Note	Regulatory Framework	Charge in 2022/23	Proposed charge from 1/4/2023
<b>Other fees</b>	Hourly rate applies minimum of 2 hours			£0
Environmental Information Request - Individual, Non-Commercial			£118	£130
Environmental Information Request - Commercial and Government			£118	£130
Civil Actions (Class A – Fee Discretionary)			£118	£130
Safety Certification and administration	Hourly rate applies minimum of 2 hours		£118	£130
Pre-Application Advice, hourly charge			£59	£65
				£0
Food Hygiene Rating Scheme rescore	2 hours		£118	£130
General Business Advice (Non Primary Authority)	Hourly rate (first 30 minutes free)		£59	£65
Resident Request for Advice	Hourly rate		£59	£65
Hourly charge			£59	£65